

Easton on the Hill Parish Council

Turves Barn, Whitepost Road South, Eye, Peterborough, PE6 7SW

Email: clerk@eastononthehill-pc.gov.uk

Date: 7 January 2019

Dear Councillors,

You are hereby summoned to a meeting of Easton on the Hill Parish Council at The Village Hall, New Road Easton on the Hill on **Friday 11 January 2019** at 7.00pm when the under mentioned business will be transacted.

Yours sincerely

Alison Benfield

Alison Benfield BA (Hons) FSLCC
Locum Clerk

A G E N D A

18/215 APOLOGIES FOR ABSENCE

To received and note apologies for absence

18/216 DECLARATIONS OF INTEREST

To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).

18/217 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

18/218 MINUTES

218.1 To confirm as a correct record the minutes of the meeting held on Monday 12th November 2018 (copy herewith)

218.2 To confirm as a correct record the minutes of the meeting held on Monday 10 December 2018 (copy herewith)

18/219 VACANCIES AND CO-OPTION

219.1 To note there are currently 3 vacancies due to resignations of previous Councillors and that no request for a poll to fill these vacancies has been requested

219.2 To consider applications for co-options received from the following: -

- Ms Bradbury JP (copy herewith)
- Mr Coupe (copy herewith)
- Mr Davis (copy herewith)
- Mr Foreman (copy herewith)
- Mrs Sharpe (copy herewith)
- Mr Vaughan (copy herewith)

18/220 DECLARATIONS OF ACCEPTANCE OF OFFICE

To receive the declarations of acceptance of office from those individuals co-opted onto the Council

18/221 GOVERNANCE MATTERS

221.1 To consider the adoption of the following Policy and Procedures: -

- Member/Officer Protocol (copy herewith)
- GDPR Consent to Hold Information form (copy herewith)
- Public Participation Policy and Procedure (copy herewith)
- Unreasonable Complainant Policy (copy herewith)

221.2 To confirm the appointment of Northants CALC as DPO for the Council during the 2019/20 financial year at a cost of £10

18/222 PLANNING APPLICATIONS

To consider the following planning application: -

222.1 18/02270/FUL - Erection of two storey dwelling at Land Adjacent 2 Newtown Easton On The Hill Northamptonshire (PP-07427941)

18/223 PLAYING FIELD – REGISTRATION OF LAND

223.1 To receive and note content of Playing Field Update Report from Chairman dated 2 December 2018 (copy herewith)

223.2 To receive and note content of appendices to Playing Field Update Report (as above) number 1 to 3 (copy herewith)

223.3 To confirm the intention of Easton on the Hill Parish Council to formally register the ownership of land known as Easton on the Hill Playing Field (Ordinance Survey reference 91 and 162) to the Parish Council

223.4 To confirm the intention of Easton on the Hill Parish Council to apply to have the bridleway know as Ketton Drift to be reclassified to a Byway Open to All Traffic (BOAT)

223.5 To receive and note content of Statutory Declarations 1 to 4 in support of Easton on the Hill Parish Council Registration of Playing Field Land (copy herewith)

223.6 To receive and note content of the appendices to Statutory Declarations (as above) number 1 to 12 (copy herewith)

223.7 To agree to payments in support of the registration of land and statutory declarations up to a maximum of £150

18/224 CLERKS REPORT

224.1 To receive and note copies of correspondence not previously circulated and confirm those should be brought back to Council for formal consideration (copy herewith):-

- Kings Cliffe Local Liaison Group – minutes of meeting 12 October 2018
- Northamptonshire County Council's 2019-20 Budget Consultation – consultation closes 23 Jan 2019
- Consultation on the proposed change to the provision of Northamptonshire Libraries and Information Services – consultation closes 8 Feb 2019
- Harris & Aspinall's Circus – request to arrange circus on Council land

224.2 To receive and note the Rolling Program (copy herewith)

224.3 To receive and note a report from the Clerk recommending reimbursement of £63.50 for the cost of the Hub on the Hill Domain renewal (copy herewith)

18/225 REPORTS FROM REPRESENTATIVES

225.1 Trees and Greens – Cllr Bates

225.2 Playing Field – Cllr Simpson

225.3 Vehicle Activation Devises – to appoint Cllrs to take on responsibility for maintenance and inspection

225.4 Communication and Website – to appoint Cllr to take on responsibility for communication and website updating and maintenance

225.5 Checkers for January 2019 – to nominate Cllrs to undertake this task for the remaining municipal year.

18/226 ORDERS FOR PAYMENT

To note and agree the following payments are made:-

Clerking Services – Wallbanger Ltd	£1842.36
Hub on the Hill Domain renewals – Mr Nicol	£62.35
Administration costs – A Benfield	£42.34

18/227 BANK RECONCILIATION

To receive and note Bank Reconciliation Report up to 30 November 2018 (copy herewith)

18/209 BUDGET REPORT

To note that no budget report has been produced for this meeting due to insufficient time since handover to become familiar with records kept

18/211 MATTERS FOR INFORMATION

211.2 To receive comments from Councillors regarding matters affecting the village

211.3 To agree items to be brought forward to the next meeting for further consideration

18/210 DATE OF NEXT MEETING

To note that the next meeting will take place on Monday 11 February 2019