

EASTON ON THE HILL PARISH COUNCIL

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Minutes of the meeting of Easton on the Hill Parish Council held on **Monday 13th March 2017** at 7.00pm

Present: Cllr M Simpson (Chairman)
Cllr J Moll (Vice Chairman)
Cllr S Geraghty
Cllr H Tomblin
Cllr P Bates
Cllr D Asher
Cllr D Wheatley
Cllr M Baker
Cllr A O'Grady

Mrs D Barrett (Clerk/RFO to the Council)
14 Members of the public

	ACTION
<p>Addition of an agenda item that has been put forward after the agenda was published. It was requested to include the Cricket Club Licence as an agenda item</p> <p>It was Resolved to add the item and included as 17/62</p>	
<p>17/42 – Apologise for absence Apologises have been received from Cllr S Goodwin (Holiday) It was Resolved to accept the apologise of Cllr Goodwin. The Clerk informed the Council of the late arrival of Councillor O'Grady due to work commitments.</p>	
<p>17/43 – To receive declaration of interest under the Council's Code of Conduct related to business on the agenda. Cllr Moll and Cllr Tomblin declared a personal interest for item 17/48 a+b Cllr Wheatley and Cllr Baker declared a personal interest for item 17/62</p>	
<p>17/44 – To Receive and Approve for signature The Minutes of the meeting held on Monday February 13th, 2017. RESOLVED: That the minutes be signed by the Chairman as a correct record of the meeting.</p>	
<p>17/45 – Matters arising from these minutes only. 17/23 – Letter to Mr Ward has been completed and sent, Annex A. Copies of all letters have been sent to the Electoral Officer 17/25 – d) Spring close pond has now been cleaned e) The capping of the Posts at Spring Close has been done. 17/28 – The Application for funds from the Empowerment fund has been sent, Cllr Harrison has agreed to donate £350 towards the publication and distribution of the Village Plan. 17/30 – Letters have been sent to the residents that are adjacent to the proposed Village sign. So far, the Clerk has received one response. 17/31 – Letters have been sent to the residence that have overhanging bushes. 17/33 – Planning permission will not be required to site a phone box, to house the 4th defibrillator, at the end of the Monkey run. The Clerk is in the process of applying for funding from the lottery for the</p>	

<p>device.</p> <p>17/36 – The date of The Parish Meeting has been set at Tuesday May 2nd, 2017.</p> <p>17/37 – The Meeting on the 19th June cannot take place in The Village Hall, the Clerk has asked if The Priest House is available – The Meeting can take place at the Priest House.</p> <p>17/38 – The Community Enhancement Proforma has been sent- A copy of the proforma will be put onto The Parish Council Website.</p>	
<p>17/46 – Public Time</p> <p>The Chairman welcomed all the members of the public who had attended with a variety of questions and a petition to hand in.</p> <p>a) Mrs Ward asked to speak and was invited to by the Chairman. She had received a reply to a letter she had sent to the Council in January 2017 and was unhappy with the response regarding the alcohol licence that was supposed to have been in place for the events in 2016. Cllr Wheatley responded by stating that the licences the cricket club had been not fit for purpose and mistakes had been made. It was agreed to write to Mrs Ward to apologise for any confusion caused by the letter and to ensure that all licences had now been applied for. The Chairman of the Cricket Club (Councillor Wheatley) confirmed that he had recently been appointed to the role and that as soon as he had become aware of certain deficiencies he took steps to remedy them, he also thanked Mrs Ward for asking her question.</p> <p>b) Kirsty Willis asked to speak and was invited to by the Chairman. She presented a petition to the Council entitled "Save Our Children's Playing Fields". Ninety Villagers had signed it. The Chairman read out the reasons behind the petition, "The Parish Council are proposing to draw up contracts/agreements with parties outside of the village that would allow them to effectively turn our children's Playing Field area into a "Sports Field". Not only will this deny our children free access to the Playing Field – that was provided specifically for the children of the parish – but it will also very significantly increase traffic on "match days" through the Village posing even greater risk to our children and grandchildren. The undersigned call upon Easton on the Hill Parish Council to engage in full and open consultation with the parishioners of the village before progressing any further with the proposals to draw up contracts/agreements with external third parties. We call upon them to fully investigate the impact these proposals will have on traffic through the village, the legality of allowing private vehicles to use a Bridleway (Whereupon said vehicles cease to be insured in the case of them causing injury or harm), and to fully address the concerns we have regarding the potential for drink driving risks because of the Bar at the pavilion. But most importantly we call upon them to guarantee that the children and grandchildren of the Parish will always take priority when it comes to having access to the Playing Field and when it comes to issues of safeguarding", and thanked all that had attended the meeting for taking the time to arrange it and for bring it to the Council's attention. Many of the points highlighted are area's the Parish Council are keen to address and will be documented in the new Parish Plan, due to be published shortly. One of the main causes of concern is the traffic using the drift and the issue of it being a bridleway and the full implications of this. The Council will take the petition very seriously and will discuss in more detail under its own agenda item at April's meeting. The Chairman thanked Kirsty for presenting the petition to the Council.</p> <p>c) Mr Ken Heath asked to speak and the Chairman invited him to do so. He brought to the Council's attention that one of the benches located on the A43 between Porters Lane and New Road needed repair. He also asked if the Council could look at putting more benches around the village. The Council agreed to look at this as a possible project and the Clerk will arrange for bench to be repaired. The Chairman thanked him for bringing to the Council's attention the issue of the benches.</p> <p>d) Louise Stokes asked to speak and was invited to by the Chairman. She wanted to highlight the serious issue of cars parking on paths. This is causing a major problem for the elderly, people with mobility issues and parents with pushchairs. She also wanted to ask if more parking spaces could be created. The Council advised that parking along with the speed limits in the village was one of the main areas of concern and focus detailed in the Village Plan. A lot of the solutions were unfortunately outside the remit of the Parish Council and for the Highways to deal with. There will be a professional survey of the speed and parking conducted this year and the Parish Council will continue to address the issues with the Highways department. The Council asked Louise to help the Council by emailing the Clerk with areas a dropped curb would be helpful for disability use. The Chairman thanked Louise for bringing this area of concern to the Council's attention.</p> <p>e) Mr Wayne Ward asked to speak and was invited to by the Chairman. Mr Ward asked when the "Freedom of Information Act" would be on the Parish Council Website. The Clerk asked to answer this and explained that the website was in the process of being updated with the relevant documents as required by the Transparency Code. She assured Mr Ward that this</p>	<p>Clerk</p>

would be completed by May 2017. The Chairman thanked Mr Ward for his question.

The Chairman thanked everyone for attending the meeting.

17/47- Public Correspondence

- a) Have received confirmation from RAF Wittering that they will no longer hold the Christmas lunch for senior members of local villages.
- b) The Village shop have asked if the Parish Council can recommend a worthy cause for the loose change collected at the Post Office to go to. Previously it has gone to the Playschool. – The Council are keen that the money goes to a club involving Children or towards sports equipment at the playing fields. The item will be discussed again at the next meeting.
- c) Mr Ward has received his letter and is upset that his Grandson was included and would like an apology. The Council did not intend to cause Mr Ward and his family distress and apologises for this. It was Resolved to send an un-equivocal apology to Mr Ward Cllr O’Grady was asked by the Chairman to draft the letter, she asked whether it was appropriate as she had abstained from the previous letter. She was advised that as this was a different matter it was appropriate and it was Resolved that the letter would be drafted and sent to the clerk.

**Cllr
O’Grady**

17/48 – To Receive Report from Planning Committee

- a) – 17/00345/LBC – Listed Building Consent at 37 West Street- The Planning Committee reported No Objection and the Clerk submitted this.
- b) – 17/00344/FUL –Alterations to main house and conversion of front and rear barn into detached dwellings. Change of use from Market Garden to residential land. Erection of two detached double garages, Swimming Pool and detached changing room. Erection of park rail fencing and stone walls, alterations to existing access at 37 West Street Easton on the Hill.- The Planning Committee reported No Objection and the Clerk submitted this.
- c) – 17/00405/FUL – Single Storey extension linking The Coach House and its Annexe at 17 Church Street Easton on the Hill.- The Planning committee reported Objection and the Clerk reported this
- d) 17/00391/FUL – Single Storey extension at 6 Porters Lane Easton on the Hill.- The Planning Committee reported No Objection and the Clerk submitted this.

17/49 –Finance.

a) ICC’s report – monthly bank reconciliation and invoices are approved:

Receipts and Payments to Date

Cancelled Chq – 102275	632.97
Total of Receipts	£ 632.97

<u>Chq no.</u>	<u>Description</u>	<u>Amount</u>
102279	Mrs D Barrett- Payment for new Laptop	£ 632.97
102280	Easton Maintenance Services- Post Cap of Poles at Spring Close	£ 60.00
102281	Waterline Solutions- Pond Maintenance at Spring Close	£ 300.00
102282	E-ON – Lighting Maintenance	£ 288.50
102283	Mr K Rawson – Trees + Shrubs at Spring Close	£ 178.00
102284	HM Revenue and Customs – PAYE	£ 120.20
102285	Mrs D Barrett – Clerks Wages and Expenses	£ 563.61
	Total of invoices	£ 2143.28

It was Resolved to accept the ICCs' approval and payments were made under the Local Government Act 1982 and subsequent financial legislation.

b) To receive and approve the quarterly accounts – It was Resolved to accept the quarterly accounts

c) To receive the final budget for 2017-2018 – The Clerk/RFO presented the final budget for 2017-2018 to full Council and it was Resolved to accept it.

<p>d) To Resolve the approval by the finance committee of the cost of £39.99 for an Arial photo of the village for The Village Plan. It was Resolved to accept this.</p>	
<p>17/50 -To Receive the monthly update from the PCSO's. . No PCSO's were in attendance</p>	
<p>17/51 – To Receive Report from Cllr Moll on the Traffic Calming/Road Safety and The Village Shop Parking and Verge Issue. Cllr Moll presented the latest data from the devices on Church Street and A43, it was agreed to move the A43 device to the Collyweston end of the village to pick up traffic as it enters the village from the west. Cllr Moll re-iterated his desire to install a 3rd device on the A43 picking up traffic entering the village from the east (Stamford), he sees this as an important health and safety enhancement for everyone living in and passing through the village. The purchase and funding of the third device will be discussed at the April meeting when the new budget is available. Cllr O'Grady expressed her concerns about the cost of the third device being paid for from reserves and that a further grant from the National Lottery should be applied for. She was advised that, although the council were eligible to apply for another grant in May there would be no guarantee of acceptance and other funding methods need to be looked at.</p> <p>It has been reported that the speed device located on the A43 close to Porters lane is not operating correctly, the Clerk will report this.</p>	<p>Clerk</p>
<p>17/52 – To Receive Report from Cllr Goodwin on the progress of the Village Plan The Village Plan is now complete and after a final proof read will be produced. Cllr Goodwin will co-ordinate the delivery to every house hold and all Councillors will be asked to assist. It is anticipated that this will happen by the end of April.</p>	
<p>17/53 – To Receive a Report from Cllr Asher on the Communication Plan. The Clerk now has access to update the Parish Council Website and will upload all relevant documents over the next couple of months, a Parish Council Facebook page will also be launched soon.</p>	
<p>17/54 – To Receive a report from Cllr Asher on the New Village Sign initiative. The competition to design the New Village Sign has been launched and the cut of date for entries is 15th May 2017. The winner will be chosen at the Village Gala at the end of May. Funding for the sign is ongoing, so far there has been no response from the companies that have been approached for support, The two new signs on the A43 are awaiting installation. The two old signs will be either auctioned or raffled off at the Gala and all money raised will go towards the new centre Village Sign.</p>	
<p>17/55 – To Receive a report from the Trees and Green Working Party The Working party reported that Spring Close was looking lovely and the Council will send a letter to Ken Rawson thanking him for all the hard work. There is an increasing log pile at Spring Close which needs to be looked at. The working Party will consider it and report back. Under Public time it was suggested that more could be done to give more disability access from the path to the benches at Spring Close. It was suggested that patio type slabs could be laid to form a flat service for access. This will be seriously looked at and discussed again at the next meeting. Cllr Wheatley offered to try and source some paving slabs which might be surplus to requirement following an enhancement to the Cricket pavilion patio. It has been reported that the fence posts at the green in Church Street needs repair, the Clerk will arrange a quote for the work. The Clerk will also arrange for all the fence posts to be looked at especially at the playing field and play park behind the close and arrange for a quote for any work that needs doing.</p>	<p>Clerk</p>

Another suggestion from public time was to have more benches around the village. Cllr Geraghty and Cllr O'Grady will take on this project.	Cllr Geraghty Cllr O'Grady
17/56 – To receive a Report from The Playing Field Working Party Nothing new to report.	
17/57 – To receive a Report on The Village Defibrillator The Clerk is in the process of applying for lottery funding for the 4 th defibrillator which will be sited at the end of The Monkey Run to cover the West of the Village. It is hoped to adopt a BT phone box to put it in. The Clerk will report back next month with an update. The defibrillator cabinet at the Post Office needs some adjustment so it closes properly, the Clerk will arrange for this to be looked at.	Clerk
17/58 – To Discuss implementing a Village Guide . This item will be discussed again after the publication and distribution of the Village Plan	
17/59 – To Receive a report from Cllr Moll on The Village CCTV Cllr Moll considers this matter temporarily on hold due to the majority of initial consultation being unsupportive, albeit this was not a full consensus. It was agreed that this will be removed from the agenda at this stage.	
17/61 – To discuss Parish Councillor Survey The Chairman had received initial feedback from NALC on 360-degree surveys used by another Parish Council. These were extremely time consuming and will not be adopted. The Chairman will look at other options and will report back at the next meeting	
17/62 – To discuss the Application for the Cricket Club to have an Alcohol Licence The Cricket Club has applied for an extensive licence for the cricket club to sell alcohol. The consultation period has begun and the application has been included in the News and Views and displayed at the entrance to the drift. It was suggested that a further copy be put in the Post Office Window The Council felt that it was for residents of the village to respond to the application if they so wished, and, following some debate it was Resolved that the Council Will Not Comment on the application.	
17/62 – To allocate the Checkers for Apr 17 - Cllr Bates will do checkers for April 2017	
17/63– Close The Meeting closed at 9.05 (Note: The next Parish Council meeting will take place on 10 th April 2017 at 7.00pm in the Village Hall)	

Signed: _____

Date:
