

EASTON ON THE HILL PARISH COUNCIL

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Minutes of the meeting of Easton on the Hill Parish Council held on **Monday 08th October 2018** at 7.00pm

Present

- Cllr J Moll
- Cllr M Baker
- Cllr H Tomblin
- Cllr P Bates
- Cllr A O'Grady
- Cllr J Ward

- Mrs D Barrett (Clerk/RFO to the Council)

	ACTION
<p>18/154 - To receive written applications for the office of Parish Councillor and to Co-Opt a candidate to fill the existing vacancy. An application was received from Mr John Ward for the post of Councillor for Easton on the Hill. The Vice Chairman invited to Mr Ward to introduce himself and give a short brief. It was then Resolved to Co-Opt Mr Ward as a councillor for Easton on the Hill. The clerk ensured all the paperwork was signed and Cllr Ward took his place at the meeting.</p>	
<p>18/155 – Apologise for absence Apologise sent from: Cllr Simpson, Cllr Hanson and Cllr Stokes, Cllr Wheatley (No apology sent)</p> <p>RESOLVED: To approve the absence of all Cllrs named above (approved unanimously)</p>	
<p>18/156 – To receive declaration of interest under the Council’s Code of Conduct related to business on the agenda. None</p>	
<p>18/157 – To Receive and Approve for signature The Minutes of the meeting held on Wednesday 25th April 2018, Monday 23rd July 2018 and Monday 10th September 2018. There were no amendments to the minutes IT WAS RESOLVED: That the minutes of April and September be signed by the Vice Chairman as a correct record of the meetings. Julys minutes couldn't be signed as only two of the councillors present had attended the meeting</p>	
<p>18/158 – To Receive and Approve for signature the Minutes of the EGM held on Thursday 6th Sept 2018 – As these minutes were not available they could not be signed so will be represented at Novembers meeting</p>	
<p>18/159 – Matters arising from these minutes only. None</p>	
<p>18/160 – Governance Matters - None</p>	
<p>18/161 – Public Time - The Vice Chairman thanked the public for attending and asked if anyone had a question.</p> <p>a) Lady Hunt asked to speak and the Vice Chairman invited her to do so. Lady Hunt had attended the meeting as a representative of the PCC to ask why the council had not agreed to change the gate at the entrance to the new grave yard to include a pedestrian gate. She highlighted that when the original consultation process took place that it was requested and that due to a breakdown of communication at the time of fitting this hadn't been done. Lady Hunt stressed that the current gate was very heavy and difficult to open and that the pedestrian gate further along wasn't fit for purpose especially for the disabled. Lady Hunt wanted to remind the Parish Council of the agreement when the loan was taken out that a pedestrian gate on both sides of the New Church Yard should have been included.</p> <p>b) Tim Nicol asked to Speak and was invited to do so. Mr Nicol, representing the Friends of the Church, quoted the note in the minutes from the June meeting. He stressed that the PCC and friends of the church appreciated the financial restraints of the Parish Council so would be</p>	

happy to compromise and only have the pedestrian gate on the entrance form Tank road. Lady Walker reiterated the points made by the others and stated that she was a Parish Councillor at the time of the instillation and that yes mistakes were made but now needed rectifying. At Septembers meeting it was agreed that the Parish Council would not replace the gate. In accordance with Standing Orders this item cannot be brought back for discussion for six months unless a special resolution be passed. A special resolution was proposed to include the item for discussion at the November's meeting and it was Resolved to include as an agenda item for Novembers meeting.

A member of the public asked if the public could sit at the other end of the Village Hall during meetings so they could hear more clearly what was being said. The Vice Chairman stated that this could be looked at for future meetings

18/162- Clerks Report
Correspondence since the last Meeting

1. Crime and policing update for Fineshade, Harringworth, Wakerley, Collyweston, Easton-on-the-Hill and Duddington
 Incidents of note reported between Monday, 24 September and Sunday, 30 September:
 Entry gained to a locked motor vehicle parked in Westfields, Easton-on-the-Hill, Stamford between 7pm on Friday, 28 September and 8am on Saturday, 29 September. Various tools of value stolen.
 Entry gained to a motor vehicle parked in Westfields, Easton-on-the-Hill, Stamford between just after midnight and 12.30pm on Saturday, 29 September. Items stolen from within.
 If you have any information about any of these events, please contact the Police on 101 or the independent Charity Crimestoppers anonymously on 0800 555 111
 For Crime prevention information about protecting your home and property, visit:
<https://www.northants.police.uk/#!/Crime...>

2. The Clerk had received an email from a resident of Diamond Close who is concerned about the amount of traffic on Westfileds and that it has become very difficult to turn out of Diamond close onto Westfileds. The Council had strongly opposed the development of Diamond Close as well as all the developments off Westfileds and the resident was advised of this.

18/163 – To Receive a report from the Planning Committee for the application

- a) 18/01757/LBC – Block up storage area access from second bedroom. Create toilet with wash hand basin to first floor master bedroom including structural staircase bulkhead, replacement of existing access with sliding door and fittings, remove radiator from internal wall and relocate to front wall with associated plumbing and external drainage works to Grade 11 listed dwelling house at 58 High Street Easton on the Hill. The Planning committee reported No Objections and the clerk informed the planning department.
- b) 18/01771/FUL – Alterations and refurbishment to Grade 11 Listed Dwelling at 33 Church Street Easton on the Hill. The Planning committee reported No Objections and the clerk informed the planning department.
- c) 18/01772/LBC – Alterations and refurbishment to Grade 11 Listed Dwellinghouse, to include partial demolition of internal walls and make good. Replacement of doors and windows. Installation of new boiler to ground floor store and en-suite to first floor. Rewiring and new plumbing throughout and introduction of 2nd wood burner and associated internal and external fabrication works at 33 Church Street Easton on the Hill. The Planning committee reported No Objections and the clerk informed the planning department.
- d) 18/01896/TCA – T1- Magnolia – Remove east most stem to below adjacent wall level due to limb placing pressure on wall. T2/T3 fell to ground level to make way for new planting with pleached beech hedge at 36 High Street Easton on the Hill. The Planning committee reported No Objections and the clerk informed the planning department.

18/164 –Finance.

a) ICC’s report – monthly bank reconciliation and invoices are approved:
 Receipts and Payments to Date

2 nd Precept Payment	11,830.00
Allotment Rent	140.00
Vat Refund	2,672.64
Bank Interest	12.49

Total	14,655.13
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<u>Chq no.</u>	<u>Description</u>	<u>Amount</u>
102390	Leicestershire Gardens – Grass Cutting August	570.00
102391	Mr D Lattimore – Grass Cutting 2017	500.00
102392	PKF Little John – External Audit Bill	240.00
102393	East Northants Council – Bin emptying	44.20
102394	British Legion Poppy Appeal – Wreath	100.00
102395	Mrs D Barrett – Monthly Wages/Expenses	620.39
102396	Mr and Mrs Dhillion – Electric payment for The defibrillator	25.00
102397	HM Revenue and Customs - PAYE	111.00
		2210.59

It was Resolved to accept the ICCs' approval and payments except the one to Mr Lattimore for grass cutting and the one to Leicestershire Gardens until they provide a schedule of the dates the cuts were done, made under the Local Government Act 1982 and subsequent financial legislation.

c) **To request a volunteer to be the ICC checker-** This matter will be brought back as an agenda item once there is a full contingent of councillors

d) **To Receive and approve the External Audit –** It was Resolved to accept and approve the External audit.

e) **To approve the donation of £25 towards the Village Wreaths for Remembrance Weekend**

It was Resolved to approve the donation of £25.00 towards the Village Wreaths for Remembrance Weekend.

18/165 – To receive an update on recruiting a new clerk

The advert for an interim clerk has been circulated by NCALC, to date no suitable candidate has been found. The advert for a permanent Clerk has gone out and there were two applicants so far. It was Resolved that a budget of £500 be made available to the staffing committee so that adverts in the local papers could be placed.

18/166 – Remembrance Weekend

The Clerk informed the meeting that the Wreath from the Parish Council had been ordered and would be presented by the Chairman at the Remembrance Service.

18/167 – To arrange a date and format to discuss Recommendation 8 from the mediation report.

It was Resolved that a selection of dates would be sent to all councillors so that a suitable one could be found to hold the meeting

18/168 – To propose a vote of thanks to Peter Mitchell and John Reeves for services to the Village. The Parish Council thanked both Peter Mitchell and John Reeves for the work they had carried out.

18/169 – To receive a report from Cllr Moll on the Traffic Calming/Road Safety and Highway Matters.

Cllr Moll advised that the batteries on the VAS had now been changed and that the one on the A43 was having an effect.

18/170 – To receive a report from Trees and Greens

An incident of fly tipping has been reported along Race Course Road. The Clerk will report this.

18/171 – Playing field Matters

a) To Receive an updated report on the Registration of the Playing Field

Ownership

I requested a change to my Statutory Declaration which has been agreed by Stapleton and Son. Similarly, one of the three villagers has requested a change to their Statutory Declaration which is being drafted and agreed by Stapleton and Son.

The Statutory Declarations will be sworn as soon as possible.

Lease and Playing Field Association

Stapleton and Son have reviewed both the draft lease and Playing Field Association Constitution previously distributed to the Parish Council. I drafted both documents based on the 1971 lease agreement established between the Parish Council and four villagers. The 1971 lease combined not only the detail of the lease but also established a 'constitution' for a Playing Field Committee.

<p>Stapleton and Son have suggested a few minor amendments to the Constitution which have been incorporated in the latest version – v0.09 attached.</p> <p>Stapleton and Son have recommended that the Parish Council communicate and distribute the Association’s draft Constitution to the village and seek interest from village Association’s and Societies to form the Playing Field Association. In the process of communication of the draft Constitution, Stapleton and Son have also recommended that the Parish Council distribute the attached Heads of Terms for the drafting of a lease between the Parish Council and the proposed Playing Field Association.</p> <p>I believe to garner interest is a sensible approach to garner interest. Interested parties who would be responsible for the day to day management and development of the current playing field going forward could then have input to its Constitution and the lease. For example, we and previous Councils have had representation from villagers to update the children’s play facilities, with little reaction from the Council. Such interested parties can form the basis of the ‘Friends of the Playing Field’ and take an active role in the development of the facilities at the playing field, or another site. I think this is also an opportunity to update the village on the ownership and Bridleway issues.</p> <p>I therefore recommend that I run a presentation to the village before the end of October to</p> <ol style="list-style-type: none"> 1. Update the village on <ol style="list-style-type: none"> a. The registration of the playing field with the Land Registry b. The Bridleway access to the village 2. Outline <ol style="list-style-type: none"> a. The proposed establishment of the Playing Field Association and its management Committee b. The Heads of Terms for the lease between the Parish Council and the Playing Field Association. 3. Seek volunteers to join a Playing Field Committee, a Parish Council Committee responsible for delivering playing field related objective from the Village Plan. <p style="text-align: right;">Councillor M A Simpson</p> <p>It was Resolved that the all the documents on the proposed lease would need to be discussed and agreed by full council before a meeting with the village and would be brought back to the meeting in November.</p> <ol style="list-style-type: none"> b) To review the Grass Cutting Contract and plan for 2019 <p>It was Resolved that Leicestershire Gardens should continue to cut the grass for 2019 but will need to provide the clerk details of the dates that the cuts happen</p> <ol style="list-style-type: none"> c) To Congratulate Easton Cricket Club for a very successful season. <p>The Parish Council congratulated Easton on the Hill Cricket Club on a very good season with both the Saturday and Sunday teams gaining promotion.</p>	
<p>18/172 – To review the quotes from Cardinal Energy to replace the street lights with LED bulbs.</p> <p>The Council reviewed the quotes received on replacing all the street lighting with 19 Watt LED lanterns and it was Resolved to ask E-On to carry out the work detailed below. The work is in priority order as detailed by E-On</p> <ol style="list-style-type: none"> 1. Old and deteriorated pole brackets and lantern- Street light 10 opposite 5 Stamford Rd, Street light 27 outside 30 Westfields, Street light 28, outside 48 Westfields, Street light 39 – New Road, Street Light 15 outside 13 Porters Lane, Street Light 47-The Lane, Street Light 18 – West Street 2. Old and deteriorated Lanterns- Street Light 51 outside 44 Church Street, Street 46 Outside 22 Church Street. 3. Replacing old 70w son lantern opposite 26 Stamford Road 4. Replacing 3 old 50w son lanterns – Street light outside 33 Stamford Road, Street Light outside 11 Westhaven, Street light 16- The Green/West Street 5. Replacing of old 35w son lantern and new plastic supply box –street light 2 Stamford Road (side of 6 Westmill) <p>The remaining old 35 Watt sox lanterns will be replaced with new 19 watt LED lanterns during the next financial year.</p>	
<p>18/173 – To request a volunteer to be the Parish Council representative on the Village Hall Committee. To implement the need to include reports from external meetings at Parish Council Meetings- This will be brought back as an agenda item once there is a full contingent of councillors</p>	

18/174 – Checkers for November – Cllr O’Grady volunteered to do Checkers for November	
18/175 – The meeting closed at 20.11 pm . The next meeting will be on Monday 12th November 2018 at 7.00pm in The Village Hall.	

Signed: _____

Date:
